



LINCOLNSHIRE COMMUNITY NURSERY SCHOOL

Registration Policies

2024-2025

Current LCNS Families Registration

All current LCNS families will be eligible to register beginning at 6am on Friday, December 1st when they receive a PEN that contains a link to online registration forms. Once the online registration is completed, you will receive a confirmation email within 4 days from the registrar alerting you to your registration status of either enrolled in the class or waitlisted. If enrolled, LCNS must receive the \$175 non-refundable registration fee and the \$325 deposit by Monday, December 4, 2023 at 3pm in order to hold your child's spot. If payment is not received by this time, your child's spot in the class will be made available during open registration, which begins on December 5, 2023.

Open Registration

All new LCNS families will be eligible to register via the web beginning at 6am on Tuesday, December 5, 2022. Once a child is registered via the web, the school must receive the \$175 non-refundable registration fee and \$325 deposit to be applied towards tuition by Monday, December 18, 2023 at 3:00pm in order to hold your child's spot. If payment is not received by this time, your child's spot in the class will be released and the next child on the waitlist will be accepted. After January 2024, registration will continue throughout the school year by completing the required registration form which can be found on LCNS' website at www.lcns.org and submitting it with the appropriate fees or by contacting Katie Tantillo, Director of LCNS, at 847.945.1450 or director@lcns.org.

Wait List

Once a class is filled, children will be placed on a wait list. Once the family is notified of an available spot in the desired class, the family has one week to notify the school of their decision to accept the spot and pay the tuition deposit. After that one week has expired, the next child on the waitlist, if any, will be offered the available spot.

Registration Process

1. Complete the online registration form.
2. Within 4 days of completion, you will receive an email from the registrar alerting you to your registration status of either enrolled or waitlisted.
3. Pay the registration fee of \$500. The fee is made up of a non-refundable \$175 registration fee and \$325 deposit to be applied towards tuition, per each child being enrolled. (You & Me does NOT require a registration fee upon registration.) Payments can be made by dropping off a check or online through the school store. There is a 3% credit card fee (\$15) for online payments.

2024-25 Class Offerings

Program	Days	Hours	Age Requirement	Student to Teacher Ratio	Annual Tuition
You & Me	Wednesday	9:00 - 10:15 am	15-24 mos by Sept. 1, 2024	caregiver attends	\$875
Terrific 2's	Tues, Thurs	9:00 - 11:30 am	2 yrs by April 2- Sept. 1, 2024	4 to 1	\$2950
On My Own	Tues, Thurs	9:00 - 11:30 am	2 yrs by April 1, 2024	5 to 1	\$3050
3's	Mon, Wed, Fri	9:00 - 11:30 am	3 yrs by Sept. 1, 2024	7 to 1	\$4500
Pre-K	Mon - Fri	9:00 - 11:30 am	4 yrs by Sept. 1, 2024	8 to 1	\$5900
Enrichment classes: TBD Spring 2024	Mon - Fri	afternoons	3s and Pre-K students	6 to 1	TBD Spring 2024

Information will be sent out in the spring concerning our payment options. *If you are planning on using your FSA account, please contact the director. Please contact the Director at director@lcns.org or 847.945.1450 for more information.

Classes are subject to change due to low enrollment. In the case of cancellation, the entire enrollment fee will be refunded. If registering for the 3s class, a friend request will be available during the registration process. Although we will do our best to honor all friend requests, they are not guaranteed.