



## LINCOLNSHIRE COMMUNITY NURSERY SCHOOL

### Registration Policies

2025-2026

#### Current LCNS Families Registration

All current LCNS families will be eligible to register beginning at 6am on Wednesday, December 4th when they receive a PEN that contains a link to online registration forms. Once the online registration is completed, you will receive a confirmation email within 4 days from the registrar alerting you to your registration status of either enrolled in the class or waitlisted. If enrolled, LCNS must receive the \$175 non-refundable registration fee and the \$325 deposit by Wednesday, December 11, 2024 at 3pm in order to hold your child's spot. If payment is not received by this time, your child's spot in the class will be made available during open registration.

#### Open Registration

All new LCNS families will be eligible to register via the web beginning at 6am on Friday, December 6, 2024. Once a child is registered via the web, the school must receive the \$175 non-refundable registration fee and \$325 deposit to be applied towards tuition by Friday, December 13, 2024 at 3:00pm in order to hold your child's spot. If payment is not received by this time, your child's spot in the class will be released and the next child on the waitlist will be accepted. After January 2025, registration will continue throughout the school year by completing the required registration form which can be found on LCNS' website at [www.lcns.org](http://www.lcns.org) and submitting it with the appropriate fees or by contacting Katie Tantillo, Director of LCNS, at 847.945.1450 or [director@lcns.org](mailto:director@lcns.org).

#### Wait List

Once a class is filled, children will be placed on a wait list. Once the family is notified of an available spot in the desired class, the family has one week to notify the school of their decision to accept the spot and pay the tuition deposit. After that one week has expired, the next child on the waitlist, if any, will be offered the available spot.

#### Registration Process

1. Complete the online registration form.
2. Within 4 days of completion, you will receive an email from the registrar alerting you to your registration status of either enrolled or waitlisted.
3. Pay the registration fee of \$500. The fee is made up of a non-refundable \$175 registration fee and \$325 deposit to be applied towards tuition, per each child being enrolled. (You & Me does NOT require a registration fee upon registration.) Payments can be made by dropping off a check, via Zelle ( send to [treasurer@lcns.org](mailto:treasurer@lcns.org)), or online through the school store. There is a 3% credit card fee (\$15) for online payments.

#### 2025-26 Class Offerings

Program	Days	Hours	Age Requirement	Student to Teacher Ratio	Annual Tuition
You & Me	Wednesday	9:00 - 10:15 am	15-24 mos by Sept. 1, 2025	caregiver attends	\$875
Two's	Tues, Thurs	9:00 - 11:30 am	2 yrs by Sept. 1, 2025	5 to 1	\$3,200
Three's (3 days)	Mon, Wed, Fri	9:00 - 11:30 am	3 yrs by Sept. 1, 2025	7 to 1	\$4,725
Three's (5 days)	Mon - Fri	9:00 - 11:30 am	3 yrs by Sept. 1, 2025	7 to 1	\$6,200
Pre-K	Mon - Fri	9:00 - 11:30 am	4 yrs by Sept. 1, 2025	8 to 1	\$6,200
Explorers Enrichment	Mon, Wed, Fri	11:30 am - 2:00 pm	3s and Pre-K students	6 to 1	\$3,600
Wizards Enrichment	Tues & Thurs	11:30 am - 2:00 pm	3s and Pre-K students	6 to 1	\$2,400
Lunch Buddies Enrichment	Mon - Fri	11:30 am - 12:45 pm	3s and Pre-K students	10 to 1	\$650 annually, per day

Classes are subject to change based on enrollment numbers. In the case of cancellation, the entire enrollment fee will be refunded. Information will be sent out in the summer concerning our payment options.